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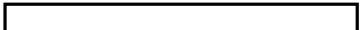
T/IV/M-8
26 March 1965

UNITED STATES INTELLIGENCE BOARD
COMMITTEE ON DOCUMENTATION

TASK TEAM IV - INSTALLATIONS

Minutes of the Eighth Meeting, 22 March 1965

Members or Their Representatives Present

25X1 DIA -  Chairman
CIA - 
NSA - 
ARMY - Lt. Col. Clyde Mangold
AIR FORCE - Mr. Frank Zahn
NAVY - Lt. Cdr. Joe Elm
25X1 CSS -  Secretary

Others Present

25X1  CIA
DIA
IA

1. The Chairman opened the meeting by calling for comments on the minutes of the last meeting, by calling for any manhours not previously submitted to the Secretary, and by announcing that the first order of business would be the review of the two papers received since the last meeting. The minutes were approved, with one addition and two changes.

Group 1
C-O-N-F-I-D-E-N-T-I-A-L Excluded from automatic
downgrading and
declassification.

The Secretary explained that the manhours had been collected by phone in order to be used as part of the response to a request from the Secretary of the President's Foreign Intelligence Advisory Board to brief the Communications Panel on action taken during the past two years by CIA and the Community to remedy the deficiencies in the Community information handling procedures that were cited in the SCIPS report. The Secretary added that representatives from NSA, DIA, and State also briefed the Communications Panel. Attention then turned to [] "both-sides" paper. 25X1

2. The Chairman started the ball rolling by commenting that both papers obviously represented a great deal of work, and that he was highly appreciative of the team members' willingness to undertake such assignments.

25X1 [] remarked that during the past six months there appears to have been a steady trend among users of missile site information toward "cross-referencing of all sites," i.e., those identifying primarily by number cross-reference into the alphabetical systems, and vice versa. The Chairman updated operating developments in this field by reporting that the previously reported DIA paper on missile identification was now before the JCS, that approval was expected reasonably soon, and that such approval would make the new system mandatory for all military service units.

25X1 [] gave an excellent summary of the origins of the numbering identification system and the widespread ramifications of this system through various military operational and planning activities since that time. The number identification system started with a JCS instruction that applied to the MRBM, and was later applied to the IRBM and the ICBM. [] pointed out that new facility patterns could emerge at some time in the future that could affect the utility of any identification system existing at that time. The Chairman indicated that the consensus was in the form

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of a single system for missile installation identification, albeit pure alphabetic, numeric, or mixed. He added that some issues relating to this matter extended beyond the task team, but that the team could perform a useful service by surfacing such problems. Following a discussion of
25X1 [] paper on transliteration as it affects installation identification, it was agreed that both papers should be held as internal team working notes.

25X1 3. [] commented on the need for a cross-reference capability among the various technical sources for both analytic exploitation and collection support. One of the difficulties cited in the ensuing discussion was the varying degrees of preciseness in the various technical sources for both identification and locational data. At the close of a brief, but
25X1 spirited discussion, [] volunteered to do a paper on the need for, and the design of, a format to facilitate the exchange, selection and use of photographic information. The Chairman accepted with alacrity.

4. The Chairman agreed to do a "very rough draft" of the initial team report, while emphasizing that contributions from all hands on particular aspects would be most welcome. The Secretary agreed to explode the terms, to modify them in light of team discussions, and to distribute them to all team members for their guidance in participating in critical report. These are attached. It was agreed that the timing of the next meeting would turn
25X1 on the completion by the Chairman of the "rough draft." The Chairman will notify [] of the CODIB Support Staff when the next meeting should be scheduled. The Chairman requested that each member provide him with rough estimates of existing installation identification formats and files,

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and of the impact of standardization information, processing, dissemination and collection guidance. The Chairman suggested that each member bring to the next meeting any ideas for follow-on (to the team report) actions in the team's area of concern.

for 
Secretary

25X1

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Attachment

EXPLODED TERMS AND COMMENTS FOR REPORTING GUIDANCE
TO
CODIB AD HOC TASK TEAM IV - INSTALLATIONS

NOTE - The following combination of Terms of Reference and Chairman's comments is submitted in exploded form to all team members pursuant to the wishes of the Chairman as expressed during the meeting on 22 March 1965. The purpose is to provide broad guidance for initiative contributions by the individual team members to the forthcoming "rough draft" by the Chairman, and to provide points of reference for the comprehensive review of both the form and the content of the eventual initial report of the task team.

I. OBJECTIVE

To develop a uniform format(s) for the identification of physical installations and geographic features of intelligence interest to facilitate the processing and exchange of intelligence information and documents thereon.

II. INITIAL PARAMETERS

A. SCOPE

Task includes determination of identifying elements and methods of representation for all types of physical installations and geographic features including all sources and systems of intelligence interest.

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Chair/Team Comment: "...agreed that the team effort should be to design a format embracing the characteristics common to many facilities of intelligence interest.... ...further agreed that at least in the initial design stage, at least, the formulation should reflect primarily the interests and needs of the Washington intelligence and information processing complex, with the thought that the design so evolved could then be checked out with the collectors and the use and processing in the field of installation identification."

III. CHARACTERISTICS

1. Format(s) will provide for variety of interests (e.g., information processing, dissemination, collection guidance, installation analysis, etc.).
2. Format(s) structure will provide for inclusion of identifying elements in a variety of information processing systems (manual, EAM, EDP, etc.).
3. Format(s) will allow both for inclusion of identifying elements from machine structured and indexed narrative systems.

IV. INITIAL TASKS

1. Identify and list common and unique information elements and compare principal characteristics of present installation identification systems.
2. Describe principal characteristics of a uniform installations identification format(s).

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3. Make rough estimate of volume of existing installation identification formats and files, and outline impact of uniform format on present generating and processing systems, appraise the probable benefits of the application of a uniform system.

4. Prepare recommendations for CODIB and determine additional tasks.

Chair/Team Comment: "...agreement on the use of the DIA Point Reference Guide Book, on UTM and/or geographic grid coordinates (and source), on the use of BGN-approved place names, on the use of WAC and BE numbers, and on the use of the DoD two-letter country code... ...agreed that a category code or codes not yet specified should be dealt with... The matter of the five-coding systems currently in use for electronic emitters... with support expressed for the endorsement of the functional classification code contained in DIAM 65-3-1 as applicable to target-type installations.

V. GENERAL REPORT FORM/CONTENT

Chair/Team Comment: "...report should tabulate each element required for positive identification of an installation and a short statement should be made describing each element, giving a few examples, and making reference to a standard publication covering the point. ...for each element a statement showing the extent of use of element in the Community...difficulties of converting to immediate or eventual use.... each element

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treatment should be backed up with detailed appendix, including instructions on entry of element in records...second part of report should discuss problems, costs of adopting required elements for identification...also include recommended format for elements...finally prepare formal recommendations for CODIB, including specification of additional tasks, if any.

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